

HEALTH CAREERS PRACTICUM

DOE #5207

CIP Code: 51.0100 Health Career Practicum

Health Career Practicum is a two level course designed to provide students with the knowledge, attitudes, and skills needed to make the transition from school to work. Varied instructional strategies and technologies are used to emphasize the course content: Job seeking and job maintenance skills, personal management skills, self analysis to aid in career selection and completion of the application process for admission into a post secondary program of their choice. A second layer of the course is an extended laboratory experience designed to provide students the opportunity to assume the role of a health care provider and practice technical skills, previously learned in the classroom, at the clinical site of their choice. HOSA, the health science student organization, encourages development of leadership, communication, community service and health care related skills.

- Recommended Grade Level: 12
- Required Prerequisite: Health Careers I, a grade point average of C or higher in health science classes
- Recommended Prerequisite: Anatomy and Physiology, Introduction to Health Care Systems or Integrated Health Sciences I & II, Dental Assisting I, or another health science course
- Credits: A one semester course, two to three credits per semester
- A Core 40, Core 40 with Academic Honors, and Core 40 with Technical Honors diploma directed elective course
- A Career Academic Sequence, Career-Technical program, or Flex Credit course
- Academic content standards:
http://www.doe.state.in.us/octe/health/hce/health_careers_practicum.pdf
- Curriculum Framework:
http://www.doe.state.in.us/octe/health/hce/health_careers_practicum.pdf
- Teacher Requirements: <http://doe.state.in.us/dps/licensing/assignmentcode>
- Funding: State Additional Pupil Count (APC) vocational funding available if taught by CTE licensed Health Sciences teacher

Content Standards and Competencies

The following are measurable exit standards and competencies that students should know and be able to do at the conclusion of the course. The content standards and competencies do not define a specific sequence for teaching and learning. While all content standards and competencies should be addressed in some way, teaching order and areas of emphasis will vary according to local needs.

1. JOB SEEKING SKILLS: UTILIZE JOB SEEKING SKILLS TO PURSUE A POSITION IN A HEALTH CARE FACILITY.

1.1. Complete a job search for a position in health care.

- 1.2. Complete a job application form.
- 1.3. Prepare a personal resume.
- 1.4. Write a cover letter asking for a job application form.
- 1.5. Demonstrate skill when interviewing for a health care position.
- 1.6. Write a thank you letter following the interview.
- 1.7. Compose a letter of resignation.

2. THE WORK ENVIRONMENT: PERFORM TECHNICAL SKILLS IN THE WORK ENVIRONMENT.

- 2.1. Perform tasks as outlined in the training plan.
- 2.2. Perform at an acceptable level of productivity.

3. HEALTH CARE TEAM: PARTICIPATE EFFECTIVELY AS A MEMBER OF THE HEALTH CARE TEAM.

- 3.1. Identify the chain of command.
- 3.2. Interact with staff, co-workers, and patients in a professional manner.
- 3.3. Perform within the policies and procedures of the facility.
- 3.4. Identify characteristics and traits necessary for advancement in the work place.

4. LIFE SKILLS: UTILIZE LIFE SKILLS NEEDED FOR THE MANAGEMENT OF ONE'S PERSONAL LIFE.

- 4.1. Demonstrate the ability to manage personal finances.
- 4.2. Develop a personal budget.
- 4.3. Scrutinize credit buying.
- 4.4. Complete a personal income tax form.
- 4.5. Identify the attributes of a wise consumer.
- 4.6. Anticipate the insurance needs of a young adult.
- 4.7. Compare various insurance plans.
- 4.8. Predict the type of legal services a young adult might need.
- 4.9. Describe the concept of social security.

5. SELF ANALYSIS: COMPLETE A SELF ANALYSIS OF PERSONAL INTERESTS AND APTITUDES.

- 5.1. Identify personal strengths and weaknesses using a self evaluation survey.
- 5.2. Explain personal interests and aptitudes using a career survey.

6. CAREER PLAN: DEVELOP A CAREER PLAN UPON THE COMPLETION OF A SELF EVALUATION SURVEY.

- 6.1. Devise a career plan using the decision making process.

7. ADMISSION INTO POST-SECONDARY PROGRAM: COMPLETE THE APPLICATION PROCESS FOR ADMISSION INTO A POST-SECONDARY PROGRAM.

- 7.1. Complete an FAFSA form.
- 7.2. Investigate possible financial aid sources.

- 7.3. Write for application to the post-secondary institution of choice.
- 7.4. Complete application to a post-secondary program.